



# DIRECT DEPOSIT WORKSHEET

Client Name: \_\_\_\_\_

Client #: \_\_\_\_\_

Employee Name: \_\_\_\_\_

New Employee       Existing Employee

## ACCOUNT ONE

Savings     Checking      \$ \_\_\_\_\_ or % \_\_\_\_\_    For full net, indicate 100%

Bank Name

Name on Account

Routing & Transit Number (9 Digits)

Account Number

Attach Voided Check Here  
(Deposit Slip If Savings)

Write 1 on Check

## ACCOUNT TWO

Savings     Checking      \$ \_\_\_\_\_ or % \_\_\_\_\_    For full net, indicate 100%

Bank Name

Name on Account

Routing & Transit Number (9 Digits)

Account Number

Attach Voided Check Here  
(Deposit Slip If Savings)

Write 2 on Check

## ACCOUNT THREE

Savings     Checking      \$ \_\_\_\_\_ or % \_\_\_\_\_    For full net, indicate 100%

Bank Name

Name on Account

Routing & Transit Number (9 Digits)

Account Number

Attach Voided Check Here  
(Deposit Slip If Savings)

Write 3 on Check

*I authorize Paycor, Inc., acting on behalf of my employer, to initiate electronic credit entries and, if necessary, debit entries to reverse erroneous credit entries to my account(s). It is agreed that these deposits will be made in accordance with the rules of the National Automated Clearing House Association (NACHA). This authorization will remain in effect until Paycor, Inc., has received written notification from me of its termination in such time and in such a manner as to afford Paycor, Inc. and the bank a reasonable opportunity to act upon the termination request.*

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_